



Authorization to Search

(Every line on this form must be filled in)

Queens College

Department or Office _____

Anticipated Rank _____ Anticipated Salary _____

Effective Date _____ New Position Substitute Reclassification Replacement

Previous Occupant _____ Position No.(Prior Incumbent) _____

Department or Office _____

Comments _____

CDAА Comments _____

Requested by _____ Date _____

Provost/Vice President _____ Date _____

President _____ Date _____

Authorization for Appointment or Placement on Payroll

(Every line on this form must be filled in)

Name _____

Rank/Title _____

Effective Date _____ Position No. _____ Salary _____

New Appointment Return from Leave Provisional/Now Permanent

Comments _____

Requested by _____ Date _____

Provost/Vice President _____ Date _____

President _____ Date _____