

1. **The Holder of the Chair, Elizabeth Lowe, called the meeting to order at 3:47 p.m.**

2. **Approval of Agenda:**

i. MOTION: Duly made and seconded:

"To approve the agenda."

ii. MOTION: Duly made (Lord) and seconded:

"To amend the agenda, to change item 5.b.to 5.c. and include a presentation on the current thinking of the General Education requirements by Professor Lidov and a question and answer session."

Senator Lord withdrew the motion.

The agenda was approved, as originally distributed.

3. **Approval of Minutes:**

MOTION: Duly made, seconded, and passed:

"To adopt the Academic Senate meeting minutes of October 20, 2005."

4. **Announcements, Administrative Reports, and Memorials:**

- a. Senator Joseph Bernstein announced the following two items: i) on Monday at 12:15 p.m. in the Dining Hall a Queens College Pep Rally will be held so that students of Queens College athletic teams can introduce themselves; ii) all are invited to the annual Thanksgiving feast on Wednesday, November 16, during free hour, in the Student Union on the fourth floor.
- b. Senator Ruth Frisz announced that a former Peer Advisor gave another former Peer Advisor a kidney. Both are Queens College graduates and both are now out of the hospital.
- c. Senator Ken Lord announced that the documents available on the front table and a revised area requirements document are available on the UCC web site.
- d. Naveed Husain, Chief Information Officer, and Jeff Barnes, Deputy Chief Information Officer, Office of Converging Technologies, gave a presentation on the benefits of using Lotus Notes. Lotus Notes offers campus-wide e-mail for students, faculty, and staff, group calendar for scheduling meetings, Instant Messaging, etc. Over 9,000 students are currently on Lotus Notes. There are training classes available. The Help Desk web site is: helpdesk.qc.cuny.edu.

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5. Committee Reports:

a. Elections Committee (Sanudo):

MOTION: Duly made and passed:

“Nominations: February 21 to March 3, 2006 with the date of record February 24, 2006.
Elections: April 3 to April 6, 2006.”

b. Undergraduate Curriculum Committee (Lord):

i. MOTION: Duly made:

“To adopt the recommendations of the Undergraduate Curriculum Committee report dated 10/20/05.”

Editorial change (Rothenberg): In item 2, remove FNES 165 since it is not a course.

Motion passed, as amended.

1. Biology (05-25)

a. Remove Biology 107 from the LASAR course list.

2. Family, Nutrition, and Exercise Sciences (05-38)

a. Change to a Major: BS in Nutrition and Exercise Sciences (117)
Minimum Grade Requirements

To Read:

The curriculum for the major is comprised of 36 credits in nutrition and exercise sciences, as well as a science core of an additional 23 credits in biology, chemistry and statistics. In addition, students take college-wide English and Mathematics skills placement exams which place them in appropriate courses to meet the Queens College general education and Liberal Arts and Sciences Area Requirements (LASAR). Students must receive a grade of C or better in all courses required for the program in Nutrition and Exercise Sciences. A grade of C or better is also required for all pre-requisite and major classes before advancing to the next level of courses. A student may not repeat a major course more than once beyond the initial enrollment in the course. Required courses in nutrition and exercise sciences include: FNES 230, 263 (prereq. Chem 19 and 159), 264 (prereq. FNES 263), 340, 341 (prereq. FNES 340), 342 (prereq. Bio 43 and Chem 19), 353 (prereq. FNES 342), 365 (prereq. FNES 263 and Chem 179), 366 (prereq. FNES 264 and 365), 368 (prereq. FNES 264 and Bio 43), and 377 (prereq. FNES 353 or permission). The science core includes: Bio 11, 43 (prereq. Bio 11), Chem 19, 159 (prereq. Chem 19), 179 (prereq. Chem 159), and Statistics (Psy 107, or Soc 205). Students interested in this program should consult with the undergraduate adviser.

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5.b. continued

3. Media Studies (05-39)

a. Change in Number and Title:

To read:
MEDST 244. 16mm Film Production.
4 hr., 3 cr.

b. New course:

MEDST 317 Advanced Digital Editing.
4 hr.; 3 cr. Prereq.: One course from MEDS 241, 243, 244, 310, 313, or 316.
Non Linear Editing as a creative discipline using Final Cut Pro HD, LiveType and DVD Studio Pro. The class will cover shot-by-shot analysis of scenes from feature films, shot construction from storyboard to finished film, sound editing, as well as special effects. Each student will make one short narrative video during the course of the semester.

c. **Graduate Curriculum Committee** (Schwarz):

MOTION: Duly made:

“To adopt the recommendations of the Graduate Curriculum Committee report dated 10/17/05.”

Editorial correction: Item 4, the course title should be ‘Competitive Intelligence.’

Motion passed, as amended.

1. **School of Earth and Environmental Sciences (G05-22)**

New Course:

ENSCI 799 (799.1,799.2,799.3) SPECIAL TOPICS IN ENVIRONMENTAL SCIENCES. 799.1: 1 hr.; 1 cr., 799.2: 2 hr.; 2 cr., 799.3: 3 hr.; 3 cr. Prereq.; Permission of SEES. This course will cover topics of current interest in a specific field of environmental sciences. Topics may vary. The course may be repeated for credit if the topic is changed.

Projected Enrollment: maximum of 12; average between 9-12.

Projected Frequency: initially, every other semester as degree program evolves; eventually, every fourth semester.

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2. Secondary Education & Youth Services (G05-23)

Change in course description:

To read:

SEYS 536. Educational Foundations. 3hr; 3cr. 25 hr. field experience. Prereq. Permission of the Department. Overview of theory and research on key sociological, philosophical, historical, and political foundations of education. Consideration will be given to how these foundational issues are evident in classroom situations and practice. This course will deal with contemporary socio-economic and political issues that continue to influence and shape education decision-making. Theoretical analysis of major educational ideas and practices in the United States will be examined. Attention will also be given to how growth in technology has influenced the educational environment. Includes field experience component for students not currently teaching.

3. Graduate School of Library and Information Studies (G05-24)

New Course:

LBSCI 755. Design and Production of Multimedia. 3 hrs.; 3 cr.

Prereq. or Coreq: LBSCI 700, LBSCI 701, LBSCI 702; LBSCI 703. Multimedia refers to the emerging form of digitized information communication and interaction that employ more than one medium channel (e.g., textual, visual and audio). It is thriving as a result of the evolving information technologies. Academically, it is such a dynamic and complex system that it embraces many areas of studies, Information Studies is one of its core disciplines. This course will provide an overview of the theories, tools, and techniques in this new field, with a practical focus on design and production in an instructional setting. It introduces skills elated to digital manipulation of textual, audio and video materials. This audience is broad based.

Projected Enrollment: 25

Projected Frequency: Once each academic year

4. Graduate School of Library and Information Studies (G05-25)

New Course:

LBSCI 787. Competitive Intelligence. 3 hrs.; 3 cr. **Prereq. or Coreq:** LBSCI 700, LBSCI 701, LBSCI 702; LBSCI 703, LBSCI 786. This course will introduce the student to the theories, concepts, processes and practices of ethical competitive intelligence. It covers the study and use of basic competitive intelligence concepts, practices, techniques and tools, set within the context of ethical business practice and grounded in critical thinking approaches. Students will study and apply basic theories, strategies and practices within each of the following dimensions of competitive intelligence practice; defining needs and processes, organizational and cultural contexts, collection of intelligence-focused information, competitive analysis, managing collected intelligence, and disseminating intelligence within the organizations. Students will evaluate sources, collection and analysis techniques as well as the resultant products of these techniques and their deliverables. The role and setting of competitive and strategic intelligence and competitive analysis within the organizations will be studied. Application of

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5.c. continued

concepts, processes and techniques within related business and information –intensive settings will also be explored.

Projected Enrollment: 15 Students

Projected Frequency: Every third semester

6. Senator Dean Savage announced that Kevin Birth was elected as an At Large senator in the Social Sciences Division.
7. MOTION: Duly made, seconded, and passed:

“To adjourn.”

The meeting was adjourned at 4:55 p.m. The next Regular Academic Senate meeting will be held on Thursday, December 8, 2005.