

1. **The Holder of the Chair, Elizabeth Lowe, called the meeting to order at 3:50 p.m.**

2. **Approval of Agenda:**

i. MOTION: Duly made and seconded:

"To approve the agenda."

ii. MOTION: Duly made (Kaufmann), seconded and passed:

"To amend the agenda, to add to item 5.a. Nominating Committee Report, election of the Review Committee for Chief Librarian."

iii. MOTION: Duly made (Sanudo), seconded, and passed:

"To amend the agenda, to add as item 5.d under Committee Reports, the Elections Committee report."

The agenda was approved, as amended.

3. **Approval of Minutes:**

MOTION: Duly made, seconded, and passed:

"To adopt the Academic Senate meeting minutes of October 9, 2003."

4. **Announcements, Administrative Reports, and Memorials:**

- a. Penny Hammrich, Dean of Education, addressed the Senate. She responded to questions from the Executive Committee which she had received prior to the meeting. Among the items covered were a new position created called Manager of Information Enrollment and Retention, recognizing issues towards getting information to students more proactively and addressing their needs, and an update on NCATE. She gave her vision for the Division of Education. There were no questions.
- b. Zeeshan Suhail and Tom Bird, representing the Bookstore Committee, requested the body's help so that students can receive the maximum refund on used books. If the bookstore does not know that a book will be used the following semester, the refund to students is not more than 10%. Senator Suhail asked the body to send a memo to faculty, requesting them to send their orders promptly when the book orders arrive.
- c. The Chair announced that the Executive Committee, acting on behalf of the Senate, submitted names of two faculty and two students to the Provost for a search committee for a new Dean of Academic Support and Development. The two faculty are Benny Kraut and Barbara Moore; the two students are Azmina Jasani and Elliot Schimel. The names were submitted with the agreement that this would not set a precedent for future search committees. Parliamentarian Dave Fields cited the Academic Senate Charter rules regarding selection of deans, calling for five faculty and five students.

MORE

4. **continued**

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- d. Senator Lord reminded senators of the LISTSERV available, where e-mails that are posted will go to the entire Senate. One can subscribe by going to the Academic Senate web page, link SenateTalk.

5. Committee Reports:

a. Nominating Committee (Kaufmann):

i. Chief Librarian Review Committee:

- a) The following faculty were nominated:
 - Arthur Costigan (Secondary Education & Youth Services)
 - Eva Fernandez (Linguistics & Communication Disorders)
 - K.B. Ng (Graduate School of Library & Information Studies)
 - E. Gordon Whatley (English)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

- b) The following students were nominated:
 - Russel Neiss
 - Jennica Vera

- c) The following student was nominated from the floor:
 - Joel Hilsenrath

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

ii. Dean of Students Search Committee:

- a) The following faculty were nominated:
 - Roberta Brody (Graduate School of Library & Information Studies)
 - Ruth Frisz (Student Personnel)
 - Glenn Burger (English)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

- b) The following students were nominated:
 - Timothy Duffy (Environmental Studies)
 - Shih Wan Kong (Biology)
 - Natalia Salazar (Sociology)
 - Sara Werner (Media Studies)
 - Cara Wyllins (EECE)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

MORE

5.a. continued

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iii. Enrollment Management Committee:

- a) The following faculty were nominated:
Thomas Bird (European Languages and Literatures)
Karen Kennedy (Political Sciences/Weekend College)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

- b) The following students were nominated from the floor:
David Rozner
Joshua Frankel

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

b. Undergraduate Curriculum Committee (Lord):

MOTION: Duly made and passed:

"To adopt the recommendations of the Undergraduate Curriculum Committee report dated 10/9/03."

1. European Languages and Literatures: French (03-36, HEGIS 1102, SED 02735)

- a. New Course

French 370. Topics in Francophone Literature.
3 hr.; 3 cr. Prereq.: French 206, 228, or permission of the department.
Reading, analysis and discussion of major works from French-speaking West Africa, the Maghreb, the Caribbean, and Quebec. Authors studied may include Senghor, Césaire, Damas, Fanon, Ben Jelloun, Djébar, Kourouma, Sembène, Hébert, Chamoiseau. May be repeated once for credit provided that the topic is different. (H2, T2, PN)

2. Aaron Copland School of Music (03-37, HEGIS 0832 SED 02718)

- a. Change to the major, to read:

Students who intend to teach music in public schools or other institutions requiring State certification must take all the courses listed under the Standard Music major above, plus Secondary Education 201, 221, Elementary Education 310, and either Elementary Education 340 or Secondary 340, and Music 166, 268 or 269, 367, 369, and 370. Music Education Majors are required to take Group Instruction in Voice Music 166) within the first 60 credits of their degree.

MORE

5.b. continued

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3. Classical, Middle-Eastern, and Asian Languages and Cultures (03-38, HEGIS SED)

- a. Additional statement on Department Honors.

Upon the recommendation of the program coordinator, students will receive honors in one of the department's major or minor programs, if they maintain an average of 3.7 in courses above the elementary language level, take at least 24 credits in the program, including at least 14 credits of language courses and 6 credits of work in courses at or above the third-year level.

4. Computer Science (03-39, HEGIS, SED)

- a. Change in Minimum Grade Requirements (effective Fall 2003)

To read:

All computer science courses required for the major or minor must be completed with a minimum grade of C. All other courses required for the major or minor must be completed with a minimum grade of C-. A required course may not serve as a prerequisite until it has been passed with the appropriate minimum grade.

5. Honors in the Liberal Arts (03-40)

- a. Courses to be put on reserve.
 - i. HNRS 201. Special Topics.
 - ii. HNRS 222W. Science Concepts and Consequences.
 - iii. HNRS 301. Honors Senior Thesis I.
 - iv. HNRS 302W. Honors Senior Thesis II.
 - v. HNRS 300.0. Honors Senior Seminar I.
 - vi. HNRS 300.1. Honors Senior Seminar II.

6. History (03-41, HEGIS 2205, SED 02813)

- a. Courses to be removed from reserve.
 - i. HIST 209. The Byzantine Empire, 324-1025.
 - ii. HIST 210. The Byzantine Empire, 1025-1453.

7. Writing-Intensive Sub-committee (Approved by WISC 9/17/2003)

- a. W Sections:
 - i. Urban Studies 2434, 2434W
 - ii. Anthropology 221, 221W

MORE

5. continued

- c. **Campus Environment Committee (Purnell):**

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MOTION: Duly made and passed:

“To rename B Building as “Virginia Frese Hall.”

d. Elections Committee (Sanudo):

MOTION: Duly made and passed:

“Nominations: February 17 to February 27, 2004 with the date of record* February 20, 2004.
Elections: March 29 to April 1, 2004.

*The appropriate student class standing, grade point average and probation status for the purposes of elections are determined on the date of record.”

6. MOTION: Duly made, seconded, and passed:

“To adjourn.”

The meeting was adjourned at 4:20 p.m. The next Regular Academic Senate meeting will be held on Thursday, December 11, 2003.