

## **MINUTES OF THE ACADEMIC SENATE OF QUEENS COLLEGE**

**March 13, 2003**

**Kiely Hall room 170**

1. **The Holder of the Chair, Elizabeth Lowe, called the meeting to order at 3:47 p.m.**

2. **Approval of Agenda:**

a. MOTION: Duly made and seconded:

"To adopt the Agenda."

b. MOTION: Duly made (Lord), seconded, and passed:

"To amend the agenda, to add under item 5.c. the Resolution for Honors (H-designated) Courses from the January 13, 2003 minutes of the UCC."

c. MOTION: Duly made (Lord), seconded, and passed:

"To amend the agenda, to add under item 5.c. the Computer Science proposal which was returned to committee at the last Senate meeting."

The agenda was adopted, as amended.

3. **Approval of Minutes:**

MOTION: Duly made, seconded, and passed:

"To adopt the Academic Senate meeting minutes of February 13, 2003."

4. **Announcements, Administrative Reports, and Memorials:**

a. The Chair announced that the Registrar's Office is working department by department to have QUASAR block students from registering for a course for which they do not have the proper prerequisites. They hope to have this completed by the end of the Spring semester.

b. The Chair announced that at the last meeting of the Faculty Governance Leaders the Chancellor gave a number of points in which he was interested in getting help. These included: a push for articulation and transfer policies to make the transition smoother for transfer students; the newly created committee which is working on questions for the new faculty survey, to be part of the evaluation of presidents; his interest in creating a flagship environment and increasing distance learning.

c. Sharon Bonk, Chief Librarian, reviewed the Library home page and discussed the many electronic services that are available. They welcome feedback on their home page so that improvements can be made. The Library now has wireless capabilities and a laptop loan program. The Library will be housing all old videos owned by the campus, which they will receive from OIT and faculty. They will be getting software that will link one full text article to another. Prof. Bonk said she expects the current construction outside the Library to be completed by graduation. They hope to expand the Louis Armstrong archival space. Prof. Bonk took questions.

5. **Committee Reports:**

## ACADEMIC SENATE MINUTES, March 13, 2003

### a. **Campus Affairs Committee** (de Luise):

#### i. MOTION: Duly made and passed:

“To accept the Academic Calendar for 2003/04, as presented.”

### b. **Nominating Committee** (Kaufmann):

#### i. Election of **Search Committee for Dean of Arts and Humanities**:

The following slate was nominated:

##### Faculty:

Thomas Bird (European Languages)  
Nora Glickman (Hispanic Languages)  
Andrea Flores (Comparative Literature)  
Terrence Quinn (Educational & Community Programs)  
Eva Fernandez (Linguistics & Communication Disorders)  
Stuart Liebman (Media Studies)

##### Students:

Ann McGee Marro (Speech Pathology)  
Mikael Karlsson (Music)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

#### ii. Election of **Search Committee for Dean of Mathematics and Natural Sciences**:

The following slate was nominated:

##### Faculty:

Kenneth Lord (Computer Science)  
Alexander Lisyansky (Physics)  
Richard Bodnar (Psychology)  
Steven Kruger (English)

##### Students:

Margaret Lu (Physics)  
Vivek Upadhyay (Psychology)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

#### iii. The following faculty were nominated for the Science seat on the Campus Environment Committee:

Julie Mankiewicz (to December 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

**M O R E**

**ACADEMIC SENATE MINUTES, March 13, 2003**

- iv. The following faculty were nominated for the Social Science seat on the Campus Environment Committee:

Frederick Purnell (to December 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

- v. The following students were nominated for OPEN seats on the International Student Affairs Committee:

Nidha Mubdi (to December 2004)

Vivek Upadhyay (to December 2004)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

- vi. The following faculty were nominated for the Arts & Humanities seat on the Technology and Library Committee:

Eva Fernandez (to December 2003)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

- vii. The following faculty were nominated for the Education seat on the Technology and Library Committee:

Angela Love (to December 2004)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

- viii. The following students were nominated for the Science seat on the Technology and Library Committee:

Vivek Upadhyay (to December 2004)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominee."

- ix. The following students were nominated for OPEN seats on the Elections Committee:

Maria Fernandes (to December 2004)

Evelyn Rubio (to December 2004)

Seeing no further nominations, the Chair asked the Secretary "to cast one ballot for the nominees."

- x. For Information: The Nominating Committee elected Alyssa Clarke to the Committee on Honors and Awards Subcommittee on Honorary Degrees (to 2004).

**M O R E**

## ACADEMIC SENATE MINUTES, March 13, 2003

5. continued

### c. Undergraduate Curriculum Committee (Lord):

#### i. MOTION: Duly made and passed:

"To adopt the recommendations of the Undergraduate Curriculum Committee dated February 19, 2003."

#### A. Bachelor of Arts in Applied Social Sciences (BASS) (03-05)

- a. BASS 1111 is equivalent to ENGL 110.
- b. BASS 1112 is equivalent to ENGL 120 and carries 2 W units.

#### B. Proposal for an Honors in the Social Sciences Program (03-07)

The Honors in the Social Sciences Program (HSS) is designed to parallel the existing Honors in the Humanities (HTH) and Honors in Mathematical and Science Programs (HMNS) and, in conjunction with the CUNY Honors College, to constitute part of a broader, more coherent Honors Program at Queens College, which students could pursue through their full undergraduate career at the College. The HSS Program will be a 21 credit program, most of which would also fulfill LASAR and/or Departmental major and minor requirements.

The Honors in the Social Sciences Program will have the following features:

**1. Introductory Social Science Seminar**(HSS 100) that would be interdisciplinary in nature and team taught. (3 Credits) This seminar will

- a) Introduce students to historical and more contemporary theoretical writings that have had a significant impact on the organization and conduct of social scientific inquiry across the disciplines.
- b) Focus on a few select topics reflecting thematic "tracks" in ways that would introduce students in some depth to differing methods and analytical practices in the various social sciences. The readings in this section would be exemplary and provocative "classical" and contemporary writings reflecting the "best practices" in social inquiry.

The introductory seminar would be taken preferably in the second semester of the freshman year, although it would be open to entry at other points to accommodate transfer students, or those who develop such an interest a bit later in their college career. As with HTH, it could be open to any student, but a 3.0 GPA would be required to remain in the program

**2. Required courses.** Students in HSS would take four topically related courses, at the 200 level or above, (12 credits) (at least one of which should be a 300 level departmental "special topics" course) from at least *three* disciplines in the Social Sciences, thus exposing students to different disciplinary, and comparative, temporal, and geographical perspectives on a single, broad theme.

The Division will identify a set of five broad themes, for which there are regularly taught courses in the social science departments in addition to special topics courses that in any given semester would address these themes. Students could focus more specifically within these broad categories, e.g. a focus on Health and Society within the broader theme of Public Policy, or on Religion within the broader theme of Society and Culture in Comparative Perspective.

**M O R E**

5.c.i. continued

## ACADEMIC SENATE MINUTES, March 13, 2003

In addition to pursuing instruction in one of the identified “themes,” appropriate mechanisms will be available for students to construct a coherent track around a theme of their own selection. Examples of possible “tracks” are: Migration; Democracy, Collective Identity, and Citizenship; Public Policy; Society and Culture in Comparative Perspective; Race, Class, and Gender in Historical and Comparative Perspective.

**3. Thematic Track Coordination.** Honors students would take a 1 credit, independent study, (HSS 350) under the direction of a faculty mentor, near the completion of their four course “social science thematic track” in which they would 1) write a synthesis of the connections between the courses and 2) write a proposal for their senior project.

**4. Senior Capstone Program.** (5 credits) Seniors in the HSS Program would engage in a significant piece of social science research on a topic related to their particular track and resulting in a substantial research, “honors” thesis. The mechanism for this research project would be either a three-credit social science department colloquium or a research oriented independent study. (See list below) This seminar or independent study would be taken in student’s senior year. All students doing a Capstone project would also enroll in a two-credit **Senior Research Colloquium** (HSS390) in which they would do some common reading and present their work to faculty and student colleagues in the Social Sciences. The senior project would be evaluated by two faculty members: the director of the study and a faculty member from another social science department.

Social Science Departmental Seminars:

Anthropology	330 Seminar in Cultural Anthropology 350 Seminar in Archaeology 370 Seminar in Biological Anthropology 390 Senior Honors Thesis
Economics	383, 383W Seminar in Selected Topics in Economics 392, 392W Honors Seminar in Economics
History	392W Colloquium in History 394 Seminar in History
Labor Studies	370 Fieldwork in Labor History
Philosophy	393,394 Honors Seminar
Political Science	381W Seminar in American Politics 382W Seminar in Law and Politics 383W Seminar in Comparative Politics 384W Seminar in International Politics 386W Seminar in Political Theory 387W Seminar in Political Analysis and Research Methods
Social Science	381,382 General Seminar in the Social Sciences
Sociology	381,381W, 382 Senior Seminars
Urban Studies	360,360W Urban Research Workshop 370 Fieldwork in Urban Studies

**M O R E**

5.c.i. continued

**5. Faculty mentors and advisors.** The success of the HSS Program in providing students a coherent and rigorous educational experience will depend in large measure on the existence of an effective system of advice and mentoring. A significant part of the Program Director’s duties

## ACADEMIC SENATE MINUTES, March 13, 2003

will involve meeting individually and collectively with students in the Program. In addition, each student in the HSS program will be assigned a faculty mentor at three stages of the program. The mentors for the first stage of an HSS student's involvement in the program will be a faculty member teaching the introductory seminar. The mentor in the middle phase would be a faculty member who, through the mechanism of an independent study, will oversee students writing an essay connecting the four thematic courses and with their Senior honors project proposal. The mentor in the final phase would be the faculty member overseeing the Senior Capstone project.

### 6. New Courses for the Honors in Social Sciences Program

- a. HSS 100 Introduction to Social Science. 3 hours, 3 credits  
Prerequisite: Permission of Director of the Social Science Honors Program  
Introduction to classical and contemporary theoretical writings that have had a significant impact on the organization and conduct of social scientific inquiry by focusing on select topics that will acquaint students with differing methods and analytical practices in the various social sciences
- b. HSS 350 Independent Study in the Social Sciences.  
350.1 1 cr., 350.2 2 cr., 350.3 3cr. Hours to be arranged.  
Prerequisite: HSS 100, three thematically- related courses in the Social Science Honors Program and permission of Program Director. 350.1 (1 credit) may be used for preparation of the essay synthesizing thematic track. 350.3 (3 credits) may be used for the senior capstone project.
- c. HSS 390 Senior Honors Colloquium. 2 credits. Hr. to be arranged.  
Prerequisite: HSS 100, Completion of thematic track, HSS 350.1, enrollment in a three-credit social science department 300- level seminar or independent study devoted to senior capstone project. The students will do some common reading and present their work to faculty and student colleagues in the Social Sciences.

### C. Writing-Intensive Sub-committee.

- a. W Courses
    - i. Accounting 393W – Seminar in Accounting (approved 5/15/02)
  - b. W Sections
    - i. EURO 203, 203W; 301,301W (approved 9/18/02)
- ii. MOTION: Duly made:

"To adopt the recommendations of the Undergraduate Curriculum Committee dated February 20, 2003."

Editorial corrections:

1. On page 1, item 2.a. Biology 28, the prereq. should read '...Biology 9 or 11....'

### MORE

5.c.ii. continued

2. On page 3, items e. and f. in all instances should read 'Tutorial or research courses...' and course 387 should be added to the list of courses.
3. On page 3, item e., the last word of the justification should read major.
4. On page 3, item f., under To Read, it should be 'All courses....Biology minor must....'

The motion passed, as amended.

## ACADEMIC SENATE MINUTES, March 13, 2003

### 1. Political Science (03-04, HEGIS 2207, SED 02817)

- a. Change in course description, to read:

238. Contemporary Asia. 3 hr.; 3 cr.

A survey of the political development and government institutions of the states in East Asia, Southeast Asia, South Asia and to a lesser extent, Central Asia.

- b. Change in course description, to read:

258. Asia in World Politics. 3 hr.; 3 cr.

Examination of the international relations and foreign policies of major states in East Asia, Southeast Asia, South Asia and to a lesser extent, Central Asia.

### 2. Biology (03-06, HEGIS 0401, SED 02696)

- a. New course:

Biology 28. Infectious Diseases.

3 hr; 3 cr. Prereq.: Biology 9 or 11 or permission of the instructor.

The life cycle, evolution, ecology, and infection processes of disease-causing organisms. Epidemiology and transmission mechanisms of pathogens. Immunology, disease prevention and drug discovery methods. Specific examples include diseases important to human history, newly emerging diseases, and bioterrorism. This course is designed for the non-science major and may not be used to fulfill Biology major or minor requirements.

- b. New course:

Biology 280. Topics In Biology.

1-3 hr.; 1-3 cr. Prereq.: Biology 108 and permission of the Chair.

Particular topic of current interest in biology. May be repeated for credit if topic changes but credited only once for the major. Course will not count for the minor.

- c. Changes in prerequisites.

Remove Chem 113 and Chem 114 as prerequisites of the following courses:

Biol 210 Lower Plants

Biol 212 Higher Plants

**M O R E**

5.c.ii. continued

Biol 213 Field Botany

Biol 220 Invertebrate Zoology

Biol 225 Vertebrate Natural History

Biol 226 Comparative Vertebrate Anatomy

- d. Change in requirements for the major in biology, to read:

One year of general chemistry (Chemistry 113 and 114 or equivalent) plus one semester of organic chemistry (Chemistry 151 or equivalent) plus one semester of calculus (Math

**ACADEMIC SENATE MINUTES, March 13, 2003**

142 or 151 or equivalent)

- e. Change in requirements for the major in biology, to read:

All courses credited towards the Biology major must be completed with a grade of C- or better. Tutorial or research courses (387, 390, 391, 395, 396) may not be credited towards the Biology major. Chemistry 113 and 114 are prerequisite to all 300- level biology courses.

*Justification: The need to complete the year of general chemistry before going on upper advanced level courses is clarified, and minimum grade requirements are tightened to include all courses for the major.*

- f. Change to the requirements for the minor in biology, to read:

All courses credited towards the Biology minor must be completed with a grade of C- or better. Tutorial or research courses (387, 390, 391, 395, 396) may not be credited towards the Biology major. Chemistry 113 and 114 are prerequisite to all 300- level biology courses.

- g. Change to the requirements for the minor in biology, to read:

All 200-level and above Biology courses must be taken at Queens College.

- iii. MOTION: Duly made:

“To adopt the Resolution for Honors (H-designated) Courses, items I, III, and IV, from the Undergraduate Curriculum Committee minutes dated January 13, 2003.” (Item II will be covered under the Governance Committee report.)

- iv. MOTION: Duly made (Frisz), seconded, and passed (two-thirds vote):

“To amend the agenda, to take together the UCC report of January 13, 2003 and the Governance Committee report immediately following.”

Motion *iii* passed.

**M O R E**

5. continued

- d. **Special Committee on Governance** (Fields):

MOTION: Duly made:

“To adopt the Bylaw amendment to create a subcommittee of the Undergraduate Curriculum Committee for Honors “H” designation.”

Editorial corrections:

1. Item E.3.ii.b. should read ‘Recommend courses to the UCC for approval by the Senate as having an “H” designation.’



**ACADEMIC SENATE MINUTES, March 13, 2003**

2. Item E.3.iii. delete 'from the' to read: '...divisional honors program and one Queens College representative....'
3. Delete item iv.

Motion passed, as amended. See Attachment A.

e. Undergraduate Curriculum Committee (Lord) continued:

i. MOTION: Duly made:

“To adopt the Computer Science proposal which was returned to committee at the last Senate meeting.”

ii. MOTION: Duly made (Favilla), seconded, and failed:

“To table.”

iii. MOTION: Duly made (Lord), seconded, and failed:

“To call the question.”

5: 40 p.m. Call for a quorum (Feder). There was no quorum.

The meeting was adjourned at 5:40 p.m. The next Special Academic Senate meeting will be held on Thursday, April 3, 2003.