

1. **The Holder of the Chair, Nancy Hemmes, called the meeting to order at 3:53 p.m.**

2. **Approval of Agenda:**

MOTION: Duly made and seconded:

"To approve the agenda."

MOTION: Duly made (Lord), seconded, and passed:

"To amend the agenda, to move item 5.c. (Undergraduate Curriculum Committee report) to be the new item 5.a."

MOTION: Duly made (Lord), seconded, and passed:

"To add new item 5.a.1., to approve the Undergraduate Curriculum Committee report to the Executive Committee, dated November 29, 2001."

MOTION: Duly made (Gomez), seconded, and passed:

"To amend the agenda, to add under Committee Reports as item 5.d. a resolution from the Campus Environment Committee to name the Rosenthal Library Rotunda."

The agenda was adopted, as amended.

3. **Approval of Minutes:**

MOTION: Duly made, seconded, and passed:

"To adopt the Academic Senate meeting minutes of December 13, 2001, as distributed."

4. **Announcements, Administrative Reports, and Memorials:**

a. The Chair announced that at the November 8, 2001 Academic Senate meeting, the Senate passed changes to a number of courses in the Bachelor of Science in Applied Social Science (BASS) degree program. In the motion that was approved, the acronym was incorrectly expanded to Bachelor of Arts in Social Science. The error was caught by 80<sup>th</sup> Street, who argued that it could be considered to be a routine typographical error. The motion was accordingly revised to read "Bachelor of Science in Applied Social Science."

b. A Memorial Statement for Professor Emeritus Jay Gordon, Department of History, who died on February 3, 2002, was read by Professor Frank Warren (see Attachment A).

The Academic Senate paid its respects by rising for a moment of silence.

## ACADEMIC SENATE MINUTES, February 14, 2002

### 5. Committee Reports:

#### a. Undergraduate Curriculum Committee (Lord):

##### i. MOTION: Duly made:

“To adopt the recommendations of the Undergraduate Curriculum Committee report dated 1/23/02.”

##### ii. MOTION: Duly made (Lord) and passed:

"To amend item 1, FNES 230, to delete the last sentence 'Not open to students who have taken FNES 30 except with permission of the department.'"

Correction (Hechler): In FNES 230, last word on first line should read "for."

Motion *i.* passed, as amended.

#### 1. Family, Nutrition and Exercise Sciences (02-01)

Change in course description, to read:

FNES 230. Exercise, Energy Balance and Weight Control.

3 hr plus lab demonstration; 3 credits.

Concepts and principles of energy balance body composition, weight control and obesity as they relate to exercise for the general public. Opportunity for practical experience in managing diet and exercise programs as well as objectively assessing the level of energy input and output through laboratory experiences.

#### 2. Music (02-02)

Change of prerequisite or corequisite, to read:

a. Music 246, 246W. Music History I: Music from 1200 to 1650.

3 hr.; 3 cr. Prereq.: A passing score in the School of Music qualifying examination or a minimum grade of C- in Music 101; prereq. or coreq.: Music 273. Fall, Spring

b. Music 247, 247W. Music History II: Music from 1650 to 1800.

3 hr.; 3 cr. Prereq.: Minimum grade of C- required in Music 246 or permission of the School of Music; prereq. or coreq.: Music 274. Fall, Spring

c. Music 248, 248W. Music History III: Music from 1800 to 1890.

3 hr.; 3 cr. Prereq.: Minimum grade of C- in Music 247 or permission of the School of Music; prereq. or coreq.: Music 373. Fall, Spring

d. Music 249, 249W. Music History IV: Music from 1890 to the Present.

3 hr.; 3 cr. Prereq.: Minimum grade of C- in Music 248 or permission of the School of Music; prereq. or coreq.: Music 374. Fall, Spring

**MORE**

5.a. continued

3. Continuing Education (02-03)

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- a. Addition to the LASAR list, Humanities I, Tier 2.

CMLIT 383, 383W. Advanced Seminar.

3 hr, 3cr. Prereq: Three elective courses in literature, reading knowledge of one foreign language, junior or senior standing, or permission of the department.

### 4. Women's Studies (02-04).

- a. Addition to Social Science LASAR requirement:

Women's Studies 101, Introduction to Women's Studies

3 hr, 3 cr.

This course will provide a survey of the field of Women's Studies. The objective will be to introduce students to theories about similarity and difference between men and women and to increase students' understanding of the historical and current position of women in society, and the participation of women and their depiction in cultural traditions.

- iii. MOTION: Duly made:

"To approve the Report to the Executive Committee, Review of LASAR, Part I, dated November 29, 2001."

- iv. MOTION: Duly made (Warren), seconded and passed:

"To call the question."

Motion *iii* passed.

- v. Senator Lord spoke about the Undergraduate Curriculum Committee's current and planned work on revising the General Education and LASAR requirements.

### b. Honors & Awards Committee: Subcommittee for Honorary Degrees (Brady):

MOTION: Duly made and passed:

"To award an honorary degree of Doctor of Letters, *Honoris Causa* to Claire Shulman."

### c. Undergraduate Scholastic Standards Committee (Lloyd):

- i. MOTION: Duly made:

"To adopt the Undergraduate Scholastic Standard Committee's resolution on grade appeals."

## MORE

### 5.c. continued

- ii. MOTION: Duly made (Warren), seconded and passed:

"To call the question."

Motion *i*. passed.

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"Whereas, the Registrar conducts a final grade audit each fall for the previous fall grades and each spring for the previous spring grades:

"Be It Resolved, that students who wish to appeal their grades directly to a member of the faculty shall have a one year period from the date the grade was entered on their record to make such appeal. Any student who wishes to appeal a grade after one year must first petition the USSC and provide sufficient reason as to why the grade was not appealed within the one-year period. If the USSC finds that there was a sufficient reason for the delay, it shall inform the Registrar's Office and shall refer the student to the appropriate instructor. The instructor shall then determine if any change in grade is warranted. If the USSC finds no sufficient reason for the delay, the grade appeal will be considered denied."

**d. Campus Environment Committee (Ronnie Gomez):**

MOTION: Duly made and passed:

"Resolved, that the Academic Senate approve the naming of the Rotunda area of the Benjamin S. Rosenthal Library at Queens College the 'Norman and Carole A. Barham Rotunda.'"

6. MOTION: Duly made, seconded and passed:

"To adjourn."

The meeting was adjourned at 4:45 p.m. The next Regular Academic Senate meeting will be held on Thursday, March 14, 2002.